



ARMA Delegates Meeting Minutes

Date: 20th of April 2022

Chairman declares a quorum present and opens the meeting at 5:16 pm Perth – 7:16 pm Sydney

Meeting Chair: Bruce Fenwick

Attendance and Apologies

Attendance: Michael Lake, Bruce Fenwick, Geoff Couper, Peter Cole, Paul Ryan, Roger Sheath, Malcolm Harrison, Jeff Trewick.

Quorum achieved – 50% of the management committee.

Apologies: Shane Rose, Ray Mackaway, Bruce Brinkley, Richard Cooper, Tony Collins, Derek Mikolaj.

Minutes of the Previous Meeting

16th of March 2022

Accepted as tabled

Moved: Roger Sheath

Seconded: Peter Cole

Carried: Unanimously

Business Arising: Nil

Correspondence

As per the presented statement. Inwards received and outwards endorsed.

Moved: Geoff Couper

Seconded: Roger Sheath

Carried: Unanimously

Business Arising: Nil

Treasurer's Report

As per attached report

Moved: Peter Cole

Seconded: Roger Sheath

Carried: Unanimously

Financial report sent to delegates.

Business Arising: Paul setting up Rycom invoices – notifying the Treasurer. Phone systems invoice sent automatically to Paul and forwarded to the treasurer for reimbursement.

Explanations to Michael Lake on how Sintel works with the phone service via the website.



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Insurance Products Portfolio:

Tony Collins

Broker to be at the Show for July – Tony to follow up with the ARMA insurance broker to be available at the Sydney 4wd Show for three days in July to answer any insurance questions of AMRA members or potential ARMA members. <https://4x4show.com.au/>

Operation Compass in the high country of Victoria, ARMA made aware of some 4wd drivers getting caught up in the operation. This was a police enforcement.

Vehicle Standards Portfolio:

Miles Brennan (absent)

Nothing happening apart from Miles requesting assistance from the States and Territories with the time to align campaign, so ongoing.

Geoff Couper sent into Drop Box on 200 Series GVM upgrade and to Mile and Shane for their records to compare GVM regulation with other States and Territories.

Explanation to Michael Lake on the time to align campaign led by Miles Brennan.

Volunteer Projects Portfolio:

Bruce Brinkley (Geoff Couper in Bruce's absence)

Past.

Nanarup Beach (WA) – Albany Shire, TJM Albany, Albany 4wd Club – education day.

Preston Beach (WA) – TLCC, Track Care WA – Education Day.

Future:

Wilbinga Conservation Park (WA) – May the 14th.

Mundaring Powerline Track (WA) – September the 10th.

Land Management Portfolio:

Malcolm Harrison

As per land management report sent to the delegates.

Malcolm introduction to Michael Lake on what land management portfolio does.

Forest Management Plan from DBCA (WA) notice and the option of contributing to a survey.

<https://www.dbca.wa.gov.au/parks-and-wildlife-service/forests/forest-management-plan>

Michael Lake contributes.

I have joined a couple of environmental days as part of the Mitsubishi Club of WA.

Parks and Wildlife are looking to reduce the number of 4wd tracks because there's a handful of 4wd drivers that create their own chicken tracks so they can get around obstacles.

In some areas they've closed the tracks off, so clubs can head in on these tracks and fix (brushed) tracks and we've gone back a month later, it's amazing the growth that comes up through the brush.

And we were limited to just one access track in and out.

They have dropped bollards at the entrance of some 4wd tracks so you just can't get in.



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They (being Parks and Wildlife Services) restrict the entry to one entry but they don't bar entry to the area itself.

They just want to keep it environmentally sound.

General talk by members in response to Michael's input in agreement.

Association Affiliation Portfolio: Roger Sheath

Process of gathering information of membership, quotes for insurance.

We're in the process now, of gathering the information for our membership for next year.

We have an anniversary date of the 31st of March.

So, we've circulated the club's asking them to give us their memberships for us at the 31st of March, so we can get our quote for our insurance and also be prepared to send an invoice out for the affiliation, which is a role that some of us can take on.

One of the other things that we're working on behind the scenes is between Geoff, myself, Peter, and Paul, we are looking at trying to streamline the administration side of things because Geoff, myself and Peter are all new to these positions and we found it all a bit clunky, everything was set up by the previous president and he knew the intricacies of the systems.

Paul's been trying desperately to get on top of it.

We formed a little membership working group to try and resolve this, but also a secondary group to sort of promote membership.

We can't do one without the other being in place in operation.

So, we had a meeting today with one software organisation.

We'll have a quick word with Paul as he was away for the morning meeting and I think that hopefully within a week or so, we will have solutions to that, and we can move forward.

Now, we've had a response from nine clubs for next year, which is a little disappointing, we'll need to list all the others and hassle them state by state to get those figures in so we can move forward.

The Chair asks has there been a follow up with Warren from the ACT Club.

Roger Sheath to follow up after Peter Cole had already spoken to Warren.

Website IT Paul Ryan

Paul has been working through the backend of the website to identify what installed APPS are being used and what aren't.

These APPS that are not currently being used are being evaluated with the different portfolio team leaders starting with membership subcommittee.

Over time APPS come and go, other options that maybe better come available.

When the need arises then Paul will evaluate the validity of an APP and trial it before implementation with those that will use a particular APP.



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Respective Club / Association Briefs:

If Needed

Sydney Show... information for this event the 22nd to 24th July.

Ray Mackaway's club assisting. www.4x4show.com.au/sydney. Sydney Districts 4wd Club.

Bruce Fenwick.

Australia's biggest four by four outdoor event is coming to Sydney, I met with John Perry last week when I was in Melbourne, and we've been introduced to the event promoters from Shane Rose at 4wd Queensland who are co-sponsors that work alongside these guys at the event in Queensland and ARMA have been invited to work with the show in Sydney and do some work in Victoria.

We will get a large marquee slash tent for ARMA and our insurance portfolio, all our member clubs that want to come along will get their marquees up there for membership drives and their members can come along and promote their clubs.

They've asked us to run a training track, they've asked us to run several technical talks and technical demonstrations and several other things that I'm working on with John.

So, this is the inaugural Sydney show. It's run in Brisbane and Melbourne traditionally, but they've decided they're going to bring it to Sydney. Yes, there's going to be a fair bit of competition in this.

This is July 22 to 24th, so it means we've only got two months to get this up and running.

This event will be at the Sydney Showground and 60% of it is going to be indoors so its going to be a huge event.

From ARMA's perspective, this event will be an exceptional opportunity for us and it's not going to cost us any money, just time.

So, this will be something we'll have to get some subgroups working together and I'll be working closely with the clubs here in New South Wales and all of you folks around the table and all our other delegates to ensure that we can get the right response and the right appeal for ARMA at the show.

Discussion continues with the logistics to the setup of the show, subgroups to work together.

There will be some cost for logistical reason.

To clarify...

There's no cost for us to buy the space and no cost for us to attend.

But obviously add intrinsic budget for promotion from ARMA.

General Business:

All

President position change: Miles Brennan to Bruce Fenwick and an explanation presented to the delegates by the Chair the reasons why the change and the basic procedure bringing about the change of seats at the table.

Richard Cooper (All Tracks 4wd Club) – entice more members to delegates meeting, more discussion on this topic when more delegates attend delegate meetings.

Emails to be sent out to the delegates.



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1. EOI for the position of Vice Chair.
2. EOI to assist Miles in each State supporting the time to align campaign.

Before Michael Lake leaves the meeting after 6:00pm Perth time a quick overview of the Forest Management Plan for Western Australia.

<https://www.dbca.wa.gov.au/parks-and-wildlife-service/forests/forest-management-plan>.

Requesting Michael to take back to his club, take and look and to consider engaging in the survey.

<https://dbca.typeform.com/fmp2024-2033?typeform-source=www.dbca.wa.gov.au>

ARMA has signed up to be a part of this management process as a recognised key stakeholder.

Considering the recent loss of some parts of Julimar State Forest in Western Australian ARMA needs to engage.

Pointing the preverbal bone here at Chalice Mining - <https://chalicemining.com/project/julimar-nickel-copper-pge-project>.

It is suggested ARMA engages with regulators to assist in the protection of Western Australian State Forests and that of recreational motorists tracks and trails (loose surface roads).

Geoff Couper states that emails sent out on behalf of ARMA are getting prompt replies, so ARMA is being seriously recognised as key stakeholders.

Bruce Fenwick thanks everyone for their attendance.



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Meeting closed at: 6:06pm Perth and 8:08pm Sydney.

Next delegates meeting: Wednesday the 18th of May 2022.

Start times (Daylight saving has ended for some States and Territories).

• Adelaide	6:30pm	ACDT	UCT + 9:30
• Brisbane	7:00pm	AEST	UCT + 10
• Canberra	7:00pm	AEDT	UCT + 10
• Darwin	6:30pm	ACST	UCT + 9:30
• Hobart	7:00pm	AEDT	UCT + 10
• Melbourne	7:00pm	AEDT	UCT + 10
• Perth	5:00pm	AWST	UCT + 8
• Sydney	7:00pm	AEDT	UCT + 10

ACDT	Australian Central Daylight Time
AEST	Australian Eastern Standard Time
AEDT	Australian Eastern Daylight Time
ACST	Australian Central Standard Time
AWST	Australian Western Standard Time