



ARMA Delegates Meeting Minutes

Date: Wednesday 16th June 2021

Chairman declares a quorum present and opens the meeting at: **08:06PM (Brisbane Time)**

Meeting Chair: Miles Brennan

Attendance and Apologies

As per the attendance book

Apologies: Tony Collins, Shane Rose, Michael Elliott, Guy Camilleri

Minutes of the Previous Meeting – 15th May 2021

Moved as a true and accurate record.

Moved: Derek Mikolaj

Seconded: Ray Mackaway – SD 4x4 Club

Business Arising: NIL

Carried Unanimously

Correspondence

As per presented statement. Inwards received.

Moved: Miles Brennan

Seconded: Richard – All Tracks 4WD

Business Arising: NIL

Carried Unanimously

Treasurers Report

As per presented statement. Accounts paid to be ratified - as per presented in report.

Moved: Derek Mikolaj

Seconded: Bruce Brinkley

Business Arising: NIL

Carried Unanimously



Merchandise

Bruce Fenwick / Craig Upton

Bruce met with Merchandise Officer, Craig Upton (apology)

- Placed order for 5000 stickers (\$1,870) – Currently being prepared
- Placed a deposit order for the initial shirts & caps we wanted
- Craig is going to come back on Friday morning with the revised quotation for the cloth badges
- Everything should be in by the end of the month
- Looking at having the Merchandise ordered directly through the Merchandise Officer, so he can place the order through the Merchandising company he works for – Once a month there will be an accumulation of all orders, then it will be manufactured & distributed to members
- Need an approx. head count from all clubs of member/vehicle numbers & then be emailed to Secretary – Will be putting packs together & posting out to members
- Miles thanked Craig for putting his hand up for the Merchandise Officer role

Insurance Products Portfolio

Garry Doyle (Tony apology)

Insurance Broker, Marsh, came back & said they shopped around but the only Insurer currently that will do what ARMA wants is SportsCover

- Same coverage as last year but some things have been clarified
 - o In the Personal Accident (Volunteer Worker) Policy, previously club members were not listed as the Insured Group – This has now been included
 - o Picked up last year that 4WDiving was not covered – SportsCover have given a written explanation of what that means
 - Not designed to cover Motor Vehicle accidents – this is covered by comprehensive third party in your state
 - Not something we can cover as premiums would be extremely high
 - o Agreed to include the list of activities originally sent to them
- Insurance Premiums have gone up to \$4.10
- Received invoices for the Insurance, will now proceed to pay

Another reason the Insurance Products Portfolio was setup is to also look at vehicle insurance, caravan insurance & other products that will bring benefit to members

Bruce Fenwick asked for club delegates to alert their Secretaries/Admin to at least once every quarter, to let the ARMA Secretary know about numbers/membership

- Invoices have gone out based on numbers that we are aware of but if numbers increase accordingly, ARMA needs to ensure those members are covered



Vehicle Standards Portfolio

Miles Brennan

Miles (not ARMA) has been working closely with the Labor Party

- Labor Party saw what we were doing with ARMA & the Time to Align Campaign & said they need to fix this
- Miles was invited to join Labor 6 months ago
- A couple of weeks ago, Labor Party held their State Conference & we were able to get some motions in - Motions have been fully accepted within QLD
 - o Recognising clubs & associations & maximising opportunities for their participation in the development & regulatory areas that affect their communities & aftermarket industries
 - o Wider availability of recreational vehicle testing services

ARMA & Superior Engineering were invited to brief the QLD Parliamentary on the Inquiry into Vehicle Modifications - A video has been uploaded on the ARMA website of the briefing

Bruce Fenwick said there has been a petition raised around Richmond as highway patrol officers have been targeting every 4WD & pulling them over to check them – This is also happening around other areas – Bruce asked whether ARMA should have an email address we can give people to send in situations like this, that we can then bring to political parties

- Miles said that we have an election commitment from 2019 to fix some of the modification things – Have not moved forward yet as working on QLD but do have this opportunity

Malcolm Harrison asked Miles how he perceives the work he has done with QLD to filter through on a federal basis, so we have federal regulations

- Looking to start working with Western Australia next (hopefully in the next 2/3 months)

Volunteer Projects Portfolio

Bruce Brinkley

Richard's club, All Tracks 4WD in WA, does a lot of volunteer work up in the hills & they have also been negotiating with Swan Coastal RE a 5-year adoption (maintenance, use, etc.)

- Hiker's huts are attached to Yanchep National Park – All Tracks 4WD Club have been using these over the years
- Big part of the agreement is that DPAW will use it as a publicity thing, that they are working with a 4WD Club



Land Management Portfolio

Malcolm Harrison

Miles said that 4WD QLD have MOUs/Agreements e.g. they have a Collaborative Agreement with Parks – NSW & VIC also have MOUs in their states

- Miles has asked Malcolm to look at ARMA replicating the same agreements with all states

There has been a lot of ongoing land management with individual clubs – Would like to get ARMA amongst these at the Chief Executive/Head of Volunteering Services Level

- NSW State Association has an MOU – Malcolm will be following through on this to see who is in charge & get similar arrangement
- Malcolm has tried getting in touch with the Head of Volunteering & State Forestry Department – 2 emails & no response
- Need to be speaking with local parks & wildlife, which is what Malcolm is doing on behalf of his club, Ballina 4WD Club

Malcolm said it would be great to have another committee at each State/Territory, as they know their areas better than he would – Would take place over time

Ballina Council Shire wrote to Crown Lands earlier this year asking them to close access to the South Ballina Beach – Crown Lands did eventually close it

- There are a number of community members that are disappointed with this decision – Were never invited to the table to discuss
- After it was closed, Ballina Council were under a lot of pressure from local community members & a motion was put forward at last months meeting to go back to Crown Land asking them to open it up again for further consultation – Motion was defeated
- There is a community group pushing this forward by other means – Malcolm is constantly in touch with them
- A web-based petition was put up – It has now been closed for signatures & presented to the NSW Government for response

Many places have been closed off - Malcolm hopes that on a State-by-State basis, can build a good rapport with Parks & Wildlife, & start to get places opened up again

There are many places where you can get access to Aboriginal land, however there are some places with great 4WD tracks that are not allowed to be used

- Need to find out who to talk to/present ideas to – If anyone has any ideas, let Malcolm know



Association Affiliation Portfolio

(Membership Officer)

Paul Ryan has sent out invoices to clubs for membership

- Mitsubishi Club of SA are not re-joining, as they believe they need SA representation
- Cockburn 4WD Club (WA) have received invoice for their \$25 membership – Once they pay that, Paul will send them the invoices for affiliation insurance contributions
- Clubs have been reminded that if there is a change of membership numbers, to let ARMA know

Miles spoke to Michael, the President of Outback 4WD Club (Alice Springs) – He wanted to understand what ARMA provides – Miles passed on details around Member Benefits, etc.

- They have their Executive Meeting on Sunday & they will discuss
- Miles will follow up next week

Respective Club / Association Briefs

As Required

Ray Mackaway's Club, Sydney District 4x4 Club, will be having their AGM on Monday night – Will get a better idea of where the club is sitting at

- Ray has taken on a new responsibility in their club – They do a lot of training & for their basic training, they have a technical & practical side – Ray has taken on getting all the technical training to members

Richard (All Tracks 4WD WA) asked for ARMA to try & get some recognition with the Department of Parks & Wildlife in WA

- With their recent adoption they have done, it comes under the MOU as between the state association & track care in DPAW
- If ARMA could get some exposure as a Stakeholder, that would make the future going forward a lot easier
- Miles asked if he has some of the MOUs already pre-drafted in writing – Richard will have to go through his records to find it
- Bruce Brinkley will take this up & do what he can

Mark Buntine's club, Mitsubishi 4WD Owners Club of WA, have made the decision to join ARMA – They have around 85 memberships

Miles asked Paul how many new clubs we have received applications for & are ready for acceptance – Recently received 4 applications

- Clubs will be accepted/voted into ARMA at the next ARMA management committee meeting
- Ray Mackaway suggested that this was presented on the agenda for each meeting, so we have an idea of how many clubs are joining – Everyone agreed with this



- Mark is concerned that if clubs are not accepted until the next management committee meeting, that in the case of an incident on a trip, their club will not be covered
 - o Committee confirmed that his club would definitely be covered
 - o Mark was also concerned that if their club acceptance is not recorded in writing, that the Insurers will not accept their claim
 - Garry Doyle said that the fact we have accepted their membership, payment & invoiced the club is sufficient indication of acceptance
 - Paul Ryan said that on the invoice he has put the insurance coverage dates from 01st July 2021 to 30th June 2022

General Business

All

We now have a 1300 number that has been approved – 1300 830 260 – Calls are directed to a mobile phone that has been given to the office

Miles has setup a CRM to capture all of the users & clubs – Something we need as part of the National Fleet Discount, so we can attest to those groups to prove members are affiliated with ARMA

Miles has setup a program called Jira that can track our activities – Portfolios have been setup (Vehicle Standards, Land Management, etc.) & inside those sections, projects have been setup (e.g. Inside Land Management there is the Victorian MOU, NSW MOU)

- As you work through the activities, you can jump in & add notes, which will help track the progress of each activity

Also have setup Discord for the Management Committee to chat in real time – Look at getting a chat setup for the Delegates later on

Meeting closed: 22.16hrs (AEST / Brisbane Time)

Next Delegates Meeting: Wednesday 21st July 2021 at 20.00hrs (AEST / QLD Time)